



EGLIN AFB TOUR REQUEST FORM

Instructions: Email completed forms to 96TW.PA.OfficeMailAccount@us.af.mil 30-90 days ahead of requested tour date. Submission of request does not guarantee approval.

REQUESTER INFORMATION	
Name:	Today's date:
Title/Position:	Organization:
Email:	Phone:
GROUP INFORMATION	
Name of group/organization:	
Organization address:	
Organization phone:	Organization email:
Group/organization description:	
Type of Group:	Age range of group:
Estimate group size (Groups must be between 15-40 people)	If attendees are minors, how many chaperones:
Are all attendees U.S. Citizens? Yes	No
VIPs in attendance:	
Has this group toured Eglin AFB before?	If yes, when was the last visit:
TOUR INFORMATION	
Requested tour date:	Alternate tour date:
Requested tour start time:	End time:
Alternate tour start time:	Alternate end time:
Will your group require lunch? Yes	No
Requested lunch venue:	Alternate lunch venue:
Please state why your group would like to visit Eglin AFB:	
Expected outcome of tour:	
Please list any specific career fields/units that are of interest (<i>this does not guarantee inclusion in tour</i>):	
Please list any specific 'military life' aspects that are of interest (<i>this does not guarantee inclusion in tour</i>):	

Instructions: Please initial next to each line to confirm you understand requirements.	
This request does not guarantee tour approval.	
Approved and scheduled tours are subject to change or cancellation at any point, due to mission and manning requirements.	
Approved and scheduled tours are subject to change or cancellation at any time based on weather.	
In the event of an imminent hurricane, tours will be cancelled at HURCON3.	
Tours are only scheduled on Thursdays between the hours of 0830 and 1530	
Tour groups must pay for their own meals.	
Tour groups must coordinate and pay for their own lodging.	
Tour groups must supply their own transportation. This must be a single mode of transport for the group.	
All tour participants are subject to background checks. It is my responsibility to provide all necessary information requested by the Public Affairs office. Failure to do so may result in tour being cancelled.	
Participants must have a valid form of government ID at time of tour. Failure to provide ID may result in participant not being allowed to attend.	

Email completed form to:
96 Test Wing Public Affairs
Community Engagement
96TW.PA.OfficeMailAccount@us.af.mil